
**SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
ADMINISTRATION COMMITTEE**

January 3, 2008

MINUTES

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE ADMINISTRATION COMMITTEE. AUDIO CASSETTE TAPE OF THE ACTUAL MEETING IS AVAILABLE FOR LISTENING IN SCAG'S OFFICE.

The Administration Committee held its meeting at the SCAG Offices, Downtown Los Angeles, CA. The meeting was called to order by Ronald Loveridge, Chair, City of Riverside. There was a quorum.

Members Present

Aldinger, Jim
Baldwin, Harry
Burke, Yvonne
Clark, Margaret
Cook, Debbie
Dixon, Richard
Edney, Jon (**Vice Chair**)
O'Connor, Pam
Pettis, Greg
Ten, Mike
Wapner, Alan
Washburn, Dennis
Young, Toni

Manhattan Beach
City of San Gabriel
County of Los Angeles
City of Rosemead
City of Huntington Beach
City of Lake Forest
City of El Centro
City of Santa Monica
City of Cathedral City
City of South Pasadena
City of Ontario
City of Calabasas
City of Port Hueneme

Members Not Present

Lowenthal, Bonnie
Masiel, Andrew
McCallon, Larry
Nowatka, Paul
Ovitt, Gary
Parks, Bernard
Roberts, Ron

City of Long Beach
Pechanga Band of Luiseno Mission Indians
City of Highland
City of Torrance
County of San Bernardino
City Los Angeles
City of Temecula

1.0 CALL TO ORDER & PLEDGE OF ALLEGIANCE

Hon. Ronald Loveridge, Chair, City of Riverside, called the meeting to order at 9:05 a.m.

2.0 PUBLIC COMMENT PERIOD

Richard Spicer, SCAG retiree commented on item 5.5: Reevaluate Amortization of Accrued Liability for Retiree Healthcare Benefits. Mr. Spicer stated that, on behalf of the twenty or so retirees, they are in support of the recommendation to adopt the 5 year amortization schedule.

3.0 REVIEW and PRIORITIZE AGENDA ITEMS

No agenda reprioritizations were made.

4.0 CONSENT CALENDAR

4.1 Approval Items

4.1.1 Minutes of December 6, 2007 Meeting

4.1.2 Caltrans Planning Grant Applications

4.1.3 FEMA Pre-Disaster Mitigation
Planning Grant Application

4.1.4 Charter of the District
Evaluations Subcommittee

4.2 Receive & File

5.2.1 Contracts/Purchase Orders and
MOUs between \$5,000 - \$250,000

Toni Young inquired whether staff has the authority to move forward with filing for grant applications without Administration Committee approval. Mr. Moore indicated that Administration Committee approval is not required. However, the past practice has been to bring these proposed grant applications to committee members attention. Mr. Moore noted that, in the future, these can be placed in Receive and File section of the agenda.

Motion was moved (Pettis) to approve the consent calendar. Motion was seconded and unanimously approved.

5.0 ACTION ITEMS

5.1 Central County Corridor Major Investment Study

Philip Law, Corridors Program Manager, provided a brief summary and background on the Central County Corridor Major Investment Study. Mr. Law noted that SCAG's proposed \$200,000 contribution represents 20% of the total cost for the study. He also clarified that the proposed contribution is in SCAG's FY 07-08 Overall Work Program (OWP).

SCAG staff is seeking Board direction to develop a funding agreement with the OCTA to provide \$200,000 for the Central County Corridor Major Investment Study. Staff will develop a draft funding agreement with the OCTA and present it back to the Board within the next several months for review and approval.

Motion was moved (Young) to approve staff's recommendation. Motion was seconded (Washburn) and unanimously approved.

5.2 Harbor Subdivision Alternatives Analysis

Philip Law, Corridors Program Manager, provided a brief summary and background of the Harbor Subdivision Alternatives Analysis Study.

Hon. Ronald Loveridge, Chair, expressed concern that the price was exorbitant and asked staff to detail exactly what the funding would consist of. Hasan Ikhrata, Director of Planning and Programming, explained that the analysis started as an environmental impact study with the I -710 truckway project. The total study cost is \$30 million dollars. Mr. Ikhrata further explained that the Board previously approved the EIR study and agreed to contribute \$3 million dollars—\$2 million dollars in cash, \$1 million in-kind services. Given the restriction that SCAG has in planning money, SCAG cannot directly put OWP money in the environmental reports, only in planning. The Los Angeles County Metropolitan Transportation Authority (MTA) is doing the Harbor Subdivision, which is going to be part of the corridor study. This will not only commit the board to this money, but also a commitment to finish the system and fund the other agencies.

Motion was moved (Washburn) to approve staff's recommendation. Motion was seconded and unanimously approved.

5.3 Joint Exercise of Powers Agreement (JPA)
Creating the Southern California High-Speed
Transport Authority

Huasha Liu, Program Development & Evaluations Manager, gave a brief overview of the recommendation to approve the JPA in substantial form and SCAG's recommendation to authorize the Executive Director to execute the document on SCAG's behalf.

Hon. Alan Wapner also provided a brief summary of the JPA agreement and stated that voting members will be those that have stations located within their jurisdiction. Each station jurisdiction will have one vote and, as new jurisdictions are added those stations will receive a vote. The initial composition of the JPA comprises elected officials from the cities of Los Angeles, Ontario and West Covina given the current stations proposed for the Initial Operating System (IOS). Hon. Wapner further explained that SCAG is a non-voting member primarily because SCAG is going to commit the funding they've already received for this particular corridor toward the project. Additionally, SCAG is a planning agency and therefore will not be involved in implementation, operations or maintenance.

Hon. Margaret Clark expressed concern for the cities along the corridor that would be affected regardless of having a transit station there or not. There would also be the fallout from the construction and the noise level along those corridors.

There was further discussion regarding concerns that the JPA wouldn't give those cities a voice similar to what happened on the Alameda Corridor Project. Hon. Yvonne Burke described the experience with the formation of the Alameda Corridor JPA and the subsequent mitigation issues with those cities. Hon. Burke further explained that when the JPA included all of the affected cities, it became impossible to move forward. As a result, their JPA was reorganized with fewer people, more in a representative capacity. Mitigation was allowed in those cities with negative impacts. Hon. Burke concluded that an agreement should be included within the proposed JPA to provide some type of mitigation to all of those cities.

Hasan Ikhrata commented that it would be difficult to move forward while continually adding members to the JPA. After the JPA is executed, adding ex-officio members would be an option. He added that SCAG staff has completed the planning phase and the project needs to move forward.

Hon. Richard Dixon agreed that SCAG has completed the planning phase and it is time to move the project forward. Hon. Dixon also recommended that when forming the JPA it should be flexible so that it is the only JPA that exists in the future; being all inclusive for the entire Maglev system that is being proposed for the SCAG region. He recommended using Metrolink as a model.

Hon. Jon Edney agreed with Hon. Dixon's comments and reiterated the need to move forward. Hon. Edney reminded the members that the JPA is not the

implementation of the plan. There is a process for interested and affected jurisdictions to participate without having a seat on the Board. Hon. Edney cautioned that the proposed JPA development was in process for a long time and to go back with another condition with whom to add, could set things back.

Hon. Margaret Clark made a motion to amend the current staff recommendation to add the San Gabriel Valley COG to an ex-officio seat on the JPA. Hon. Wapner stated that the San Gabriel Valley COG would be represented through MTA. Currently, the commissions of the affected counties, San Bernardino and Los Angeles County are included.

Hon. Dixon stated that he would not support the amendment. He suggested that the concerns be taken to the newly formed JPA so that they can make their own decisions.

Hon. Edney stated that he would support SCAG sending a recommendation along with the approval of the JPA that San Gabriel Valley COG be given an ex-officio seat. Hon. Edney stated that he would not support the amendment if it is a requirement. Furthermore, SCAG can make a recommendation through a letter from the Executive Director saying that SCAG would like to recommend that San Gabriel Valley COG be added. He also stated that there should be no conditions which would hold up the recommendation from moving forward.

Hon. Loveridge asked Hasan Ikhrata to frame a potential amended motion.

Mr. Ikhrata stated that he would like to move the staff recommendation with the condition that a letter be sent to the newly formed JPA encouraging them to include the San Gabriel Valley COG as an ex-officio.

After further discussion, Hon. Clark withdrew her amendment and agreed that the motion be changed to include a recommendation letter from the Executive Director as previously suggested by Hon. Edney.

Motion was moved (Dixon) to approve staff's recommendation, with the condition that a letter from the Executive Director be sent to the JPA encouraging the inclusion of the San Gabriel Valley Cog as an ex-officio. Motion was seconded (Edney) and unanimously approved.

5.4 Authorize Use of General Funds for SIP White Paper

Motion was moved (Young) to approve staff's recommendation. Motion was seconded (Cook) and unanimously approved.

5.5 Reevaluate Amortization of Accrued Liability for Retiree Healthcare Benefits

Motion was moved (Dixon) to adopt the five year amortization period. Motion was seconded (Washburn) and unanimously approved.

5.6 Guidance for Sponsorship Request

Hon. Harry Baldwin gave a brief overview of the specific sponsorship requests and guidelines. Hon. Baldwin and Hon. Debbie Cook also commented on the METRANS sponsorship, which was rejected by the Membership and Communications Subcommittee. Hon. Toni Young further explained that the METRANS sponsorship was not submitted in a timely fashion and that the event had already taken place. Hasan Ikhrata, Executive Director, stated that the untimely submission was due to an error made by staff; however, the representatives from METRANS did use SCAG's logo and other related items at the event.

After further discussion, the Administration Committee recommended that the sponsorship for METRANS be approved. Hon. Baldwin and Hon. Cook stated that going forward staff should be more diligent in submitting their request to the Membership & Communications Subcommittee in a timely manner.

Motion was moved (Baldwin) to approve the specific sponsorships, including METRANS. Motion was seconded (Cook) and unanimously approved.

6.0 INFORMATION ITEMS

6.1 CFO Monthly Financial Report

Wayne Moore highlighted two items from the CFO Report:

- Implementation of SAP recommendations to improve the effectiveness of the system. Installation of the support packages are in progress. The Grants module that was already installed in the system is now activated.
- SCAG kicked-off the budget process for FY 08-09. The budget framework document was sent to everyone; meetings were also held with the subregional coordinators. Staff is currently inputting budgets into the consolidated budget system.

6.2 FY07 Comprehensive Annual
Financial Report

Wayne Moore distributed copies of the annual audit report to the members and summarized its findings. The audit for year ending June 30, 2007 was conducted by the firm of Vasquez and Co. Mr. Moore stated that there were no negative findings by the auditors. The auditor's opinion was that SCAG'S financial statement is an actual reflection of the activities and transactions that occurred in the year. Mr. Moore directed members to page 14 to read more on the financial highlights.

SUBCOMMITTEE REPORTS: One report submitted:

PERSONNEL COMMITTEE REPORT

Hon. Dixon stated that the Personnel Subcommittee will present their Charter at the next Administration meeting.

12.0 STAFF REPORT

Wayne Moore indicated that he has only received one comment from members on the Budget Framework. He asked for the member's feedback and their comments on the Budget Framework before the next meeting.

Hasan Ikhata commented on the importance of receiving the board's feedback on "their" budget and for their involvement in defining the regions policy initiatives for the next fiscal year. Mr. Ikhata continued saying that he would like to recommend some ideas at the next Executive Committee meeting.

13.0 FUTURE AGENDA ITEMS

Chair, Hon. Ronald Loveridge asked that further discussion be held regarding the Budget at the February Administration Committee meeting.

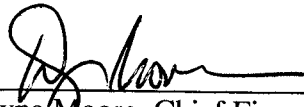
14.0 ANNOUNCEMENTS

Hon. Dennis Washburn encouraged attendance for the Los Angeles County City selection meeting being held on January 3, 2008 at 7:00 p.m. In response to new legislation, SB886 the Air Quality Management District Board will be selecting a representative to a four year term. Hon. Washburn encouraged anyone from the County of Los Angeles to attend as a quorum will be needed.

15.0 ADJOURNMENT

The next meeting of the Administration Committee
will be held on Thursday, February 7, 2008.

Minutes Approved by:

A handwritten signature in black ink, appearing to read 'Wayne Moore', written over a horizontal line.

Wayne Moore, Chief Financial Officer
Staff to the Administration Committee

ADMINISTRATION COMMITTEE ATTENDANCE REPORT

2008

		X = County Represented						X = Attended				= No Meeting NM = New Member							
Officio) LastName, FirstName	Representing	IC	LA	OC	RC	SB	VC	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Aldinger, Jim*	Manhattan Beach		X					X											
Baldwin, Harry*	San Gabriel		X					X											
Burke, Yvonne*	Los Angeles County		X					X											
Clark, Margaret*	Rosemead		X					X											
Cook, Debbie*	Huntington Beach			X				X											
Dixon, Richard*	Lake Forest			X				X											
Edney, Jon* Vice Chair	El Centro	X						X											
Loveridge, Ronald, Chair*	Riverside				X			X											
Lowenthal, Bonnie	Long Beach		X																
Masiel, Andrew*	T.A.S.I.N.					X													
McCallon, Larry*	Highland					X													
Nowatka, Paul*	Torrance		X																
O'Connor, Pam*	Santa Monica		X					X											
Ovitt, Gary*	San Bernardino County					X													
Parks, Bernard*	Los Angeles		X																
Pettis, Gregory*	Cathedral City				X			X											
Roberts, Ron*	Temecula				X														
Ten, Mike*	South Pasadena		X					X											
Wapner, Alan*	Ontario					X		X											
Washburn, Dennis*	Calabasas		X					X											
Young, Toni *	Port Hueneme						X	X											
Totals		1	11	1	3	4	1												

* Regional Council Member